



# Children's Health Home of Upstate New York

## Family Driven Care Management Services

### COMMUNITY REFERRAL FOR HEALTH HOME CARE MANAGEMENT SERVICES

The Children's Health Home of Upstate New York (CHHUNY) is accepting referrals from the community (community organizations, individuals and/or family members) for enrollment of eligible children/youth into Health Home Care Management Services. Children/youth must meet all eligibility requirements to be considered for enrollment.

#### Health Home Care Management Services Eligibility:

1. Child/youth currently has active Medicaid;

**AND**

2. Child/youth resides in one of the following Counties:

Albany, Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Monroe, Montgomery, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Rensselaer, Rockland, Saint Lawrence, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, Steuben, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Westchester, Wyoming, Yates

**AND**

3. Child/youth meets the NYS DOH eligibility criteria of:

- a. two chronic conditions, or
- b. HIV/AIDS, or
- c. complex trauma, or
- d. serious emotional disturbance
- e. HCBS eligible, or
- f. sickle cell

**AND**

4. Child/youth has significant behavioral, medical or social risk factors which can be addressed through Care Management.

#### How to Make a Referral to CHHUNY

1. Complete the attached Community Referral Application Form, including as much detail as possible to allow CHHUNY to verify eligibility for health home care management services. **Fields highlighted yellow, at minimum, are required to process the referral.**
2. You may return the completed Application directly to a CHHUNY Care Management Agency, or to CHHUNY via **secure** e-mail, fax, or mail:

Email: [Referrals@ChildrensHealthHome.org](mailto:Referrals@ChildrensHealthHome.org)

Fax: 866-243-8662

Mail: CHHUNY Community Referral Coordinators

2300 Buffalo Rd., Building 500B

Rochester, NY 14624

Approved children/youth will be assigned to a Care Management Agency who will conduct outreach and attempt to engage the child/youth in health home care management services. Health Home services are voluntary and the youth and/or parent/guardian will be asked to consent during the outreach and engagement process. If you have questions regarding the completion or status of this application, please contact: CHHUNY Community Referral Coordinator at 855-209-1142.

## CHHUNY Health Home Community Referral Application

### Identifying Information

<b>Child's Name:</b>	<b>Date of Birth:</b>	<b>Gender:</b>
<b>Current Address:</b>	<b>Medicaid CIN #:</b>	
	<b>Medicaid Managed Care Organization Name:</b>	
	<b>County of Residence:</b>	
<b>Phone:</b>	<b>Cell Phone (if applicable):</b>	
Indicate any need for language/interpretation services; specify language spoken if other than English:		

**Foster Care:** *Please note that non-VFCAs can create a segment for a child in foster care through the Children's Referral Portal in MAPP after consultation with LDSS.*

<b>Is the child currently in Foster Care?</b>	<b>**For LDSS use ONLY**</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	<b>LDSS County:</b> <b>LDSS Contact Name:</b> <b>Phone Number:</b>

### Consent to Refer:

Consent to make this referral must be obtained from the parent/guardian/legally authorized representative for children up until the age of 18. For children/youth ages 18-21, or that are married, a parent, or pregnant may provide consent on their own behalf. Who has provided you with consent to make this referral to CHHUNY?

Parent     
  Guardian     
  Legally Authorize Representative  
 Child/Youth who is(select one):   
 18 years or older   
 A parent   
 Pregnant   
 Married

**Consenter Information:** (Please provide the following information about the person you received consent from to make this referral)

<b>First Name:</b>	<b>Last Name:</b>
<b>Relationship to Child/Youth:</b>	<b>Telephone Number:</b>

**Parent Health Home Connectivity:**

Is the child/youth's parent or guardian currently enrolled in the Health Home Program?

No     Yes

Note: If the child/youth's parent or guardian is not currently enrolled in the Health Home program, if you or they believe that the parent/guardian is eligible and the parent/guardian is interested you can complete a referral for Adult Health Home Services. If the parent or guardian lives in western, finger lakes, or the central regions Health Homes of Upstate New York (HHUNY) may be able to serve him or her. Navigate to [www.hhuny.org](http://www.hhuny.org) to complete the adult health home referral. If outside of these regions, you can refer to other Adult Health Homes by reaching out to health homes certified to serve his or her county by navigating to [https://www.health.ny.gov/health\\_care/medicaid/program/medicaid\\_health\\_homes/contact\\_information/](https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/contact_information/)

**Contact Information for Person Completing Referral:**

<b>Name:</b>	Title:
Organization:	
Phone:	<b>Email:</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No   As the referral source, are you able to provide proof of eligibility?	
<input type="checkbox"/> Yes <input type="checkbox"/> No   Are you referring the child in order to be assessed for HCBS?	

**Preventive Services Connectivity:**

Is the child/youth currently receiving preventive services?  
 No         Yes (please specify provider name and NPI if known): \_\_\_\_\_

**Child/Youth Inpatient Status:**

Is the child/youth current admitted to an inpatient facility?   
No     Yes  
If yes, what is the name of the facility? \_\_\_\_\_ Expected discharge Date? \_\_\_\_\_

**Eligibility Category Information** (if ICD-10 code(s) or proof of eligibility are available, please include them): Please select the presumptive eligibility category in which the child may qualify for Health Home services on the next page.

- Two or more Chronic Conditions** (examples include: asthma, substance use disorder, diabetes, cerebral palsy, sickle cell anemia, cystic fibrosis, epilepsy, spina bifida, congenital heart problems, etc.)

List Qualifying Chronic Conditions: \_\_\_\_\_

**OR**

- Serious Emotional Disturbance (SED): *single qualifying condition***

SED is defined as a child or adolescent (under the age of 21) that has a designated mental illness diagnosis in the following Diagnostical and Statistical Manual (DSM) categories (Schizophrenia Spectrum and Other Psychotic Disorders, Bipolar and Related Disorders, Depressive Disorders, Anxiety Disorders, Obsessive-Compulsive and Related Disorders, Trauma-and Stressor-Related Disorders, Dissociative Disorders, Somatic Symptom and Related Disorders, Feeding and Eating Disorders, Gender Dysphoria, Disruptive, Impulse-Control, and Conduct Disorders, Personality Disorders, Paraphilic Disorders, ADHD, Elimination Disorders, Sleep Wake Disorders, Sexual Dysfunctions, Medication Induced Movement Disorders, and Tic Disorder) as defined by the most recent version of the DSM of Mental Health Disorders **AND** has experienced the following functional limitations due to emotional disturbance over the past 12 months (from the date of assessment) on a continuous or intermittent basis:

- Please provide the applicable diagnosis(es):**

- Please indicate which functional limitations are applicable:**

- Ability to care for self (e.g. personal hygiene; obtaining and eating food; dressing; avoiding injuries); OR
- Family life (e.g. capacity to live in a family or family like environment; relationships with parents or substitute parents, siblings and other relatives; behavior in family setting); OR
- Social relationships (e.g. establishing and maintaining friendship; interpersonal interactions with peers, neighbors and other adults; social skills; compliance with social norms; play and appropriate use of leisure time); OR
- Self-direction/self-control (e.g. ability to sustain focused attention for a long enough period of time to permit completion of ageappropriate tasks; behavioral self-control; appropriate judgement and value systems; decision-making ability; OR - Ability to learn (e.g.school achievement and attendance; receptive and expressive language; relationships with teachers; school behavior)

**OR**

- Complex Trauma: *single qualifying condition***

**Note – If this is the only box checked on the form you must ALSO complete the Complex Trauma Referral Cover Sheet and the Complex Trauma Exposure Screen and attach with the referral form.**

Definition of Complex Trauma:

- a. The term complex trauma incorporates at least:
  - a. Infants/children/or adolescents’ exposure multiple traumatic events, often of an invasive, interpersonal nature, and b. The wide-ranging, long-term impact of this exposure
  - b. The nature of the traumatic events:
    - a. Often is severe and pervasive, such as abuse or profound neglect;
    - b. Usually begins early in life;
    - c. Can be disruptive of the child’s development and the formation of a health sense of self (with self-regulatory, executive functioning, self-perceptions, etc.);
    - d. Often occur in the context of the child’s relationship with a caregiver; and
    - e. Can interfere with the child’s ability to form a secure attachment bond, which is considered a prerequisite for health social-emotional functioning.
- c. Many aspects of a child’s healthy physical and mental development rely on this secure attachment, a primary source of safety and stability
- d. Wide-ranging, long-term adverse effects can include impairments in:
  - a. Physiological responses and related neurodevelopment,
  - b. Emotional responses,
  - c. Cognitive processes including the ability to think, learn, and concentrate,
  - d. Impulse control and other self-regulating behavior,
  - e. Self-image, and
  - f. Relationships with others.

**OR**

- HIV/AIDS: *single qualifying condition***

**Sickle Cell: *single qualifying condition***

- HCBS/LOC Referral**

# Appropriateness - Check All that Apply and Provide Explanation of How Child/Youth Exhibits Risk Factors

## Adverse Events Risk:

Member currently involved with mandated preventive services and/or direct referral from Child Protective Services/Preventive Services Program, County Local Departments of Social Services, Administration for Children's Services (for NYC), Special Education Program, Schools (e.g., children suspension, truancy, grade failure/ repeat grade or summer school)? Must specify provider of service and date of referral:

Member recent inpatient/ED/psychiatric hospital /Detox/ Skilled Nursing/Crisis Stabilization within the last 6 months? Must specify name of institution and date of release:

Member recently diagnosed with a terminal illness/condition within the last 6 months? Must specify condition and date diagnosed:

Member received an initial Disability Determination (SSI or DOH Disability Certificate/letter) within the last 6 months.

Released from jail/prison/juvenile detention, involved with probation, PINS, family court within the last 6 months? Must specify name program and date of release/court/probation:

Member recent out of home placement (foster care, relative, RTF, RTC, QRTP, Community Residence, Residential Crisis, etc.) within the last 6 months? Must specify name of institution and date of release:

## Healthcare Risk:

During the last 3 months, the member has been unable to schedule and keep their healthcare appointments (medical, psychiatric, etc.) and they do not know who their provider(s) is and how to contact their provider(s).

Member does not have at least one (1) of the following: Primary Care Provider, mental health provider, substance use provider, or provider to treat their Single Qualifying Condition (Complex Trauma, Sickle Cell Disease, Serious Emotional Disturbance/Serious Mental Illness, or HIV) or physical disability related to a neurologic, muscular, or neuromuscular condition.

Member has not seen their provider (e.g., PCP, BH, etc.) in the last year.

## Social Determinants Risk:

Current intimate partner violence/current family violence in the home of the member?

Member is experiencing food insecurity (due to financial limitations, ability to shop, access food site, dietary restrictions, etc.) **and** needs one of the following:

- Emergency Food Assistance: Supplemental Nutrition Assistance Program (SNAP), Food Pantries, and Meals on Wheels
- Women Infants and Children (WIC) for children under age 6 and pregnant/postpartum individuals.

Currently homeless (HUD 1, 2, or 4) & for Transitional Age Youth, has no stable living arrangement (living with different friends/family. Member has had a change in guardianship/caregiver within the last 6 months.

Member is concurrently HH appropriate due to caregiver/guardian enrolled in HH.

Member (or caregiver, if member is a child) needs and does not have 1 of the following needed entitlements:

- Medicaid Transportation/Access-a-Ride
- Housing Supports (Section 8, Empire State Support Housing Initiative (ESSHI), New York Health Equity Reform (NYHER).
- Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI), and Temporary Assistance for Needy Families (TANF).
- Home Energy Assistance Program (HEAP).
- Medical Entitlements (Medicare/Medicaid support).
- Child Care Supports (for caregiver of enrolled child).
- Early Intervention (Head Start or Special Education).

## Treatment Non-Adherence Risk:

Member/care team member report of non-adherence? Must specify WHICH medication(s) and/or treatment(s) are involved:

Direct referral from Managed Care Organization (MCO), Local Government Units (LGU), Single Point of Access (SPOA), or County Local Department of Social Services?

PSYCKES flag related to non-adherence or equivalent from RHIO or MCO?

## Narrative

Provide any additional information that may be helpful in assignment to a care management agency:

Specify Preferred or Recommended Care Management Agency, if any: \_\_\_\_\_